

Public Document Pack

Community Leadership Overview and
Scrutiny Committee

28 June 2021

**MINUTES OF THE MEETING OF THE COMMUNITY LEADERSHIP OVERVIEW AND
SCRUTINY COMMITTEE,
HELD ON MONDAY, 28TH JUNE, 2021 AT 7.30 PM
IN THE PRINCES THEATRE - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,
CO15 1SE**

Present:	Councillors Chittock (Chairman), Amos (Vice-Chairman), Clifton, Codling, Davis, Miles and Steady.
In Attendance:	Keith Simmons (Head of Democratic Services and Elections) and Emma Haward (Leadership Support Assistant) and Matthew Cattermole (Communications Assistant).

1. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence had been received from Councillors Davidson and Skeels with no substitution.

2. MINUTES OF MEETINGS OF THE COMMITTEE

The minutes of the Committee held on Monday 8 February 2021 and Monday 22 March 2021 were moved by Councillor Amos, seconded by, Councillor Chittock and approved as a correct record and were then signed by the Chairman.

3. DECLARATIONS OF INTEREST

There were none on this occasion.

4. QUESTIONS ON NOTICE PURSUANT TO COUNCIL PROCEDURE RULE 38

There were none on this occasion.

**5. REPORT OF THE HEAD OF DEMOCRATIC SERVICES & ELECTIONS - A.1 -
REVIEW OF THE YEARS 2019-2021 AND WORK PROGRAMME FOR 2021/22 FOR
THE COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE**

The Committee received and considered a report of the Head of Democratic Services and Elections, which provided it with a review of the work it had carried out in the two years 2019/2020 and 2020/2021 and sought Members' approval to a draft Work Programme for the remainder of the 2021/2022 municipal year for recommendation to the annual meeting of the Council to be held on 13 July 2021.

The Council's Head of Democratic Services and Elections reported that Appendix A to the report was the review of the work carried out in 2019-2021.

Councillor Davis referenced that there were no page numbers and some of the text was on a black background. She requested that in future, such documents be available as black text on a white background. In addition, and while acknowledging the agenda and

reports had been published by the required deadline, she asked whether written materials could be available earlier.

With the consent of the Committee, the Head of Democratic Services and Elections invited Members to email suggestions or questions regarding the work set out in 2019/2021 prior to the agenda for Council being published.

The Committee then considered Appendix B to the report which set out the draft work programme for 2021/2022. This included suggestions for two panels with the Resources and Services Overview & Scrutiny Committee.

Councillor Steady suggested that the proposed joint panel on climate change produce a presentation at a Full Council meeting, at the conclusion of their deliberations.

The Committee then examined the individual enquiries set out in the work programme. In this regard, an update of the draft programme was circulated with proposed dates for the enquiries as discussed between the Committee's Chairman and the Head of Democratic Services and Elections. The Committee's attention had been drawn to the Leader of the Council's submission to the work programme and the consultation of Cabinet to support enquiries as necessary.

Following discussion, it was **RESOLVED** that -

- (a) the report on the review of the years 2019/21, as detailed in Appendix A to item A.1 of the Report of the Head of Democratic Services and Elections be agreed for submission to Council and;
- (b) the draft 2021/22 Work Programme for the Committee, as set out in the Appendix to these minutes be agreed for submitted to Council for approval, subject to:-
- (c) That the Head of Democratic Services and Elections, following consultation with the Committee's Chairman, be actioned to make further minor adjustments to the documents in (a) and (b) above in response to proposals from the Members of the Committee received 5 July 2021.

The Resources and Services Committee's attention to the possibility of including the positives on Clinical Waste in that Committee's examination of waste/litter.

The meeting was declared closed at 9.15 pm

Chairman

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p><u>To establish a Joint Panel with Resources and Services Overview and Scrutiny Committee</u></p> <p>Carbon Neutral by 2030. The assessment of measures to progress towards the policy unanimously agreed by Full Council and adopted into the Council's Policy Framework. How will these carbon reduction measures affect the Council and its partners financially (and is there a consequence for job numbers/skills</p>	<p>Subject to scoping Document to be</p>	<p>Delivering High Quality Services/ A7 - Carbon Neutral by 2030</p>	<p>A copy of the approved Plan The papers considered by the Climate Change Portfolio Holder's Working Party that oversaw the development of the Plan. The Cabinet's approved Key Actions for 2021/22 to deliver elements of the Plan in that year. Performance detail against the Cabinet's Key Actions. Details of Carbon Neutral measures/plans adopted by Parish and Town Councils in the District.</p>	<p>Cllr Michael Talbot, Portfolio Holder Lee Heley, Interim Corporate Director Tim Clarke, Assistant Director Relevant representatives from Parish and Town Councils Representatives from Ecotricity Electric Highway network and GridServe (who provide the Braintree Electric Forecourt) in respect of electric vehicle charging</p>	<p>To support delivery against the Plan in the most appropriate way that takes account of the wider implications of carbon neutral measures and to look at how we can work with our partners to pursue the wider objectives of encouraging carbon neutrality locally.</p>

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
of the individual measures)?					

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p><u>To establish a Joint Panel with Resources and Services Overview and Scrutiny Committee</u> Post COVID Regrowth Town Centres, Supporting them to survive and thrive (adapting to the post covid uses by residents and visitors) and investment into those Town Centres. Revisit Tendring4Growth and see when and where the money is being spent. Back 2 Business-joined up thinking of skills, jobs and enterprise, in short medium and long</p>	<p>Subject to scoping Document to be</p>	<p>Building Sustainable Communities for the Future/B6 - Effective planning policies and B3 - Vibrant Town Centres</p> <p>A Growing and Inclusive Economy/D2 - Support existing businesses</p>	<p>The Council's relevant policies and strategies (including Tendring4Growth). Copies of relevant bids; such as for the Government's Towns Fund The Cabinet's approved Key Actions for 2021/22 to deliver 'back to business'/business support in that year. Performance detail against the Cabinet's Key Actions. Details of occupancy, footfall and other measures of the vibrancy of the District's economy</p>	<p>Mike Carran, Assistant Director</p>	<p>To support delivery against the approved Plans/Strategies in order to maximise the benefit to the local economy and to look at how we can work with our partners to achieve this.</p>

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>term goals. Progress with the previously discussed Business round table proposal. The prioritisation of the funded projects and initiatives.</p>					

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>Crime and disorder. To consider the Police, Fire and Crime Commissioner's emerging/revised Police and Crime plan and its application to the District. The review will also look at anti-social behaviour and domestic abuse in the district.</p> <p>Anti-social behaviour including community speed watch schemes and the allocation of additional Police Officers to the area</p> <p>It is proposed that this enquiry be held as soon as possible after the Resources</p>	<p>27 September 2021</p>	<p>Community Leadership Through Partnerships/ Law and Order - for a safer community</p>	<p>The Commissioner's emerging/revised Police and Crime Plan. Data on recorded crime (including domestic abuse), crime survey data and anti-social behaviour levels over the last five years. Numbers of Police and PCSOs over the same period for the District of Tendring. Details of measures specifically taken on the issue of domestic violence. Details on local watch schemes including home watch and community speed watch.</p>	<p>Roger Hirst, Police, Fire and Crime Commissioner. Essex Police's District Commander Representatives from relevant organisations and watch schemes including Home watch. Anastasia Simpson, Assistant Director</p>	<p>To help inform the emerging Police and Crime Plan/consider the implications of the Plan for the District and to examine ways to support community schemes to address violence in a domestic setting and anti-social behaviour.</p>

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
and Services Overview and Scrutiny Committee has considered enforcement issues in respect of services provided by the Council.					
The lawful and unlawful use of e-scooters and the extend of policing/action against those unlawfully using them	27 September 2021	Community Leadership Through Partnerships/ Law and Order - for a safer community	Data on the Spin provided e-scooters, their use, issues of misuse (use on pavements, dual riders, moving traffic offences) and control of the scooters by the provider. Details of the authorisation of the Spin e-scooters and assessment of their use. Reports/use of unlawful e-scooters and enforcement against those who use them	Representatives of Essex Police Essex County Council Highways	To identify whether the enforcement issues around the unlawful use of e-scooters is appropriate or whether recommendations need to be made to better address issues with unlawful use of them.

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
To examine the informal partnerships that were harnessed during the covid-19 pandemic lockdowns in 2020/21 and consider how those partnerships can inform future community partnerships going forward	27 September 2021	Community Leadership Through Partnerships	Details of the range of community partnerships that existed, the services they provided and the network of support they had access to.	Cllr McWilliams, Portfolio Holder for Community Partnerships/Anastasia Simpson	To support community engagement with recommendations for the future and help to galvanise informal groups going forward.

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
To enquire into educational achievement locally, issues impacting on that achievement and measures to enhance achievement	8 November 2021	Community Leadership Through Partnerships/Education - for improved outcomes	<p>To look at GCSE and A level results Other post-16 educational attainment levels and training/apprenticeship entry</p> <p>Data on children with special needs (those with Education, Health and Wellbeing Assessments) and how that is being provided across the District</p> <p>Potentially use enquiry days ahead of the meeting to receive more evidence</p>	<p>Essex County Council Education Service Local Academy Trust representatives.</p> <p>Representatives of secondary school students and parents of those students</p>	To support measures to improve educational achievement/opportunities to progress in non-academic settings locally and thereby contribute positively toward the social, environmental and economic wellbeing of the District

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
To enquire into the safeguarding and educational position concerning those of school age not attending mainstream schools	13 December 2021	Community Leadership Through Partnerships/Education - for improved outcomes	Data on the children who do not attend main stream schools. To include alternative providers in so called 'mini' schools, home educated and those for whom there is no known/verified education provision Potentially use enquiry days ahead of the meeting to receive more evidence	Essex County Council Education Service Local Academy Trust representatives Representatives of alternative providers Representatives of organisations such as 'Lads need Dads' who are providing mentoring or other support for those not in mainstream education.	To examine the extent of the issue of elective home education (EHE) arrangements, the circumstances in which EHE occurs for children previously in school and the opportunities to return to school. The extent to which there are unassessed EHE arrangements and the use of School Attendance Orders

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
District wide health levels and Health inequalities due so socioeconomic factors.	31 January 2022	Community Leadership Through Partnerships/Joined up public services for the benefit of our residents and businesses	Information from the Joint Strategic Needs Assessment (JSNA) profile for Essex, localised to the District, that provides an overview of the changing health and wellbeing needs in the county/district Details of funding secured by the Council to address health inequalities	Representatives from the Essex County Council's Public Health/Policy Team Anastasia Simpson, Assistant Director/John Fox, Public Health, Wellbeing & Environmental Protection Manager	To assist in the development of measures to address health inequalities in the District and specifically also to look at delivery of measures in this financial year for which the Council has funding available.
Enquire into the work of the Anchor Institutions and consider opportunities for taking that work (and lessons from it) to be applied locally to maximum effect	31 January 2022 (A briefing note to be requested for late 2021 from those leading the Anchor Institutions work)	Community Leadership Through Partnerships/Joined up public services for the benefit of our residents and businesses A Growing and Inclusive Economy/Support existing businesses	Details of the work of the Anchor Institutions and the opportunities this work provides	Representatives from the Anchor Institutions	To consider the opportunity to apply good practice being developed across Essex and maximising the benefit for the District.

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>Jaywick, social issues, crime and deprivation, housing.</p> <p>Private Sector Housing and rental build quality. Plus a look at the housing condition survey to be undertaken in Jaywick Sands as a measure to inform action to improve quality of rental accommodation.</p>	14 March 2022	<p>Community Leadership Through Partnerships/Joined up public services for the benefit of our residents and businesses</p> <p>Building Sustainable Communities for the Future/B2 Jaywick Sands - more and better housing; supporting the community, B5 - Building and managing our own homes and Effective planning policies</p> <p>Delivering High Quality Services/A6 - Effective Regulation and Enforcement</p>	<p>Data around the current position as it relates to Jaywick by way of demographics, health inequalities, recorded crime, service provision and plans for the area. Information from the housing condition survey to be undertaken in Jaywick Sands as a measure to inform action to improve quality of rental accommodation.</p> <p>Assessment of the impact of the 10 new properties built by the Council on the areas and the lives of those living there.</p>	<p>Representatives from the Environment Agency</p> <p>Representatives from the Clinical Commissioning Group/Primary Care Network</p> <p>Representatives from Community Groups in Jaywick</p> <p>Cllr P Honeywood as Portfolio Holder with responsibility for Jaywick</p> <p>Damian Williams, Corporate Director and Tim R Clarke, Assistant Director</p>	<p>To look holistically at the issues as they relate to Jaywick Sands and the measures in place to address those issues and encourage further working between partners to collaboratively take opportunities to improve the area for its residents.</p>

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>Freeports, the progress of the proposals for Freeport East (its interlinking with Thames Freeport), specific measures on site (and particularly on the Harwich site), impact on previous planning permissions being implemented and measures outside of the Freeport to harness the most from them into the local community.</p>	<p>9 May 2022</p>	<p>Community Leadership Through Partnerships/ Influence and lobby - for Tendring's future</p> <p>Building Sustainable Communities for the Future/B6 - Effective planning policies</p>	<p>Freeport East Proposals. Development Plans to deliver the Proposals. Details of planning permissions already in place for sites associated with the existing port of Harwich</p>	<p>Representatives from the Freeport East Group Mike Carran, Assistant Director</p>	<p>To look at the proposals for the Freeport East, the opportunities this may offer and how these can be harnessed. The Committee will consider whether recommendations need to be submitted to assist in this process.</p>

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>To consider the issue of suicide levels in the District. (and related demographics of those more prone to suicide) and mental health provision (including access to emergency mental health services for those most prone to suicide).</p>	<p>To be allocated</p>	<p>Community Leadership Through Partnerships/ Health and wellbeing - for effective services and improved public health</p>	<p>Demographics data to identify those more prone to suicide and comparative data from elsewhere. Details of suicide numbers locally and those attempting suicide over the last five years Details of services to those prone to and having attempted suicide Emergency mental health beds Learning from the lived experience of those with poor mental health. Information from the County Health and Wellbeing Board's current work on suicide issues.</p>	<p>Service providers and organisations with a specific role in this sector Ian Davidson, Chief Executive in view of his role on Essex-wide bodies looking at suicide levels and mental health.</p>	<p>To help encourage place/ neighbourhood based support for those prone to, attempting or affected by suicide and to support strategic decision making in respect of critical emergency mental health services.</p>

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>To consider the mental health needs of residents of the District and the services to meet those needs. Specifically looking beyond the Mental Health Hub and Primary School Mental Health initiative.</p>	<p style="text-align: center;">To be allocated (A briefing note to be requested initially from the Clinical Commissioning Group)</p>	<p>Community Leadership Through Partnerships/ Health and wellbeing - for effective services and improved public health</p>	<p>Information on the mental health needs of the local population and services to respond to that need. Information in respect in the gaps of service provision and examples of services that could be provided to bridge that gap</p>	<p>Service providers and organisations with a specific role in this sector</p>	<p>To seek re-assurance that the mental health needs of the Council are appropriately been met or otherwise propose measures to improve that provision</p>

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<p>Maintenance of existing B&C roads. How often are they being maintained, time it takes to fix works, notice times of works given.</p>	<p>To be allocated</p>	<p>Community Leadership Through Partnerships/Joined up public services for the benefit of our residents and businesses</p>	<p>Assessment of the condition and maintenance requirements for B and C roads in the District. Details of expenditure on B and C classified roads in the District over the last five years Service standards and maintenance policies of the County Council for B and C roads Performance data on works undertaken over the past five years.</p>	<p>Representatives from Essex County Council Highways/highways contractor to the County Council.</p>	<p>To better understand the position and thereby inform the development of policies/strategies and opportunities to improve the B and C road network in the District.</p>

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
Bridleway provision locally and facilities for horse riders to ride safely around the District	To be allocated	Community Leadership Through Partnerships/Joined up public services for the benefit of our residents and businesses	Details of the bridleways and the extent to which they are maintained and accessible.	Representatives of the Essex County Council Service with responsibility for Footways and Bridleways. Representatives of those who operate stables and/or organisations for those who ride horses.	To examine this issue as part of the safe leisure pursuit of horse riding locally
Housing issues in the district how it impacts residents, socially, mentally and financially. The struggle of finding somewhere to live on low or no wages.	To be allocated	Community Leadership Through Partnerships/ Health and wellbeing - for effective services and improved public health Building Sustainable Communities for the Future/Effective planning policies	Details around housing supply generally and specifically for those with low income.	A representative from Shelter to speak of that organisation's experience of helping house people in the district.	To help inform delivery of policies to assist with quality housing supply to meet need.

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 28 JUNE 2021

WORK PROGRAMME PROPOSALS 2021/22

Item	Date of Enquiry	Relevant Corporate Plan Theme/Annual Cabinet Priority	Information to be provided in advance	Those to be invited to attend	Articulated value of undertaking the review
<i>Housing register numbers and how they are categorised in family size and what type of property they want and the locations sought.</i>	<i>Not applicable</i>	<i>This item should be looked at as a member training module for all Councillors so they can understand and explain the Housing process to residents.</i>			

This page is intentionally left blank